

## **CONSITITUTION OF INTERNAL COMPLAINT COMMITTEE**

**(in accordance with the provisions contained in Section-4 of Sexual  
Harassment of Women at workplace**

**(Prevention, Prohibition & Redressal) Act-2013**

**PUNJAB POSTAL CIRCLE**

**(CIRCLE HQ)**

### **INDEX**

Circle Office Chandigarh
Chandigarh Division
Ludhiana City Division
Ludhiana (M) Division
Patiala Division
Sangrur Division
I Division Jalandar
LD Division Ludhiana
PSD Ludhiana
DA(P) Kapurthala
MMS Chandigarh

(35)

Department of Posts  
Office of the Chief Postmaster General, Punjab Circle,  
Sandesh Bhawan, Sector-17/E,  
Chandigarh-160017

Memo No. STC/57-1/2023  
Dated at Chandigarh-17 the 23.05.2023

In accordance with the provisions contained in Section 4 of Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013, Chief Postmaster General, Punjab Circle, Chandigarh is pleased to re-constitute the Internal Complaints Committee for entire Punjab Circle for Gr. 'B', Gazetted and Gr. 'A' officers in administrative as well as operative offices covering CO/RO/DO to deal with the complaints cases of sexual harassment of women at work place for a period of three years.

The composition of Internal Complaints Committee will be as under:-

1.	Ms. Manisha Bansal Badal	Postmaster General, Punjab West Region Chandigarh	Chairperson/ Presiding Officer
2.	Ms. Rashmi Kapoor	AD (Mails & BD), O/o Postmaster General, Punjab West Region, Chandigarh	Member
3.	Ms. Kamla Gahlot	Accounts Officer O/o Postmaster General, Punjab West Region, Chandigarh	Member
4.	Ms. Pushpa Gupta	# 3369, Sector-23 D, Chandigarh (From NGO "Citizen Forum All Human Rights, Sector-37, Chandigarh)	Member

23/5/23  
Asstt. Director Postal Services (Staff)  
Punjab Circle, Chandigarh-160017

B/E/REGD.

Copy for information and n/a to:

1. Ms. Manisha Bansal Badal , Postmaster General, Punjab West Region Chandigarh.
2. Ms. Rashmi Kapoor, AD (Mails & BD), O/o Postmaster General, Punjab West Region, Chandigarh.
3. Ms. Kamla Gahlot, Accounts Officer O/o Postmaster General, Punjab West Region, Chandigarh.
4. Ms. Pushpa Gupta, # 3369, Sector-23 D, Chandigarh.
5. PS to Chief Postmaster General, Punjab Circle, Chandigarh-17.
6. PS to PMG, Punjab West Region, Chandigarh-17.
7. PS to Director (F)/DPS (HQ), Punjab Circle, Chandigarh.
8. PA to AD(Staff), Punjab Circle, Chandigarh-17 to upload it at SHe-Box.
9. All Group Officers in Circle Office/ Region Office.
10. All the Sr/Supdt. Of Post Offices in Punjab Circle.
11. Sr/Supdt. RMS 'LD' Dn. Ludhiana/ 'I' Dn. Jalandhar.
12. Director of Accounts (P), Kapurthala.
13. Supdt. PSD/ CSD Ludhiana.
14. All Section Supervisors in Circle Office.
15. Manager, Mail Motor Service, Chandigarh/ RLO Amritsar.
16. Office copy.

(593)

Department of Posts  
Office of the Chief Postmaster General, Punjab Circle,  
Sandesh Bhawan, Sector-17/E,  
Chandigarh-160017

Memo No. STC/18-38/2014  
Dated at Chandigarh-17 the 2.06.2023

In supersession of this office memo no. STC/18-38/R dated 26.03.2019 and In accordance with the provisions contained in Section 4 of Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013, Chief Postmaster General, Punjab Circle, Chandigarh is pleased to re-constitute the Internal Complaints Committee (ICC) in Circle office Chandigarh to deal with the complaints cases of sexual harassment of women at work place for a period of three years.

The composition of Internal Complaints Committee will be as under:-

1,	Ms. Rashmi Kapoor	AD (Staff ), O/o Postmaster General, Punjab West Region, Chandigarh	Chairperson/ Presiding Officer
2.	Ms. Neelam	SS(Vig) O/o Chief Postmaster General, Punjab Circle, Chandigarh	Member
3.	Ms. Kulbir Kaur	SS(A/c) O/o Chief Postmaster General, Punjab Circle, Chandigarh	Member
4	Sh.Vijay Kumar	AD (Inv & PG ), O/o Postmaster General, Punjab West Region, Chandigarh	Member
5	Ms. Pushpa Gupta	# 3369, Sector-23 D, Chandigarh (From NGO " Citizen Forum All Human Rights, Sector-37, Chandigarh)	Member

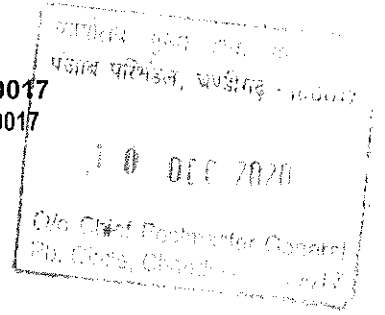
Asstt. Director Postal Services (Staff)  
Punjab Circle, Chandigarh-160017

B/E/REGD.

Copy for information and n/a to:

1. Ms. Rashmi Kapoor, AD (Staff ), O/o Postmaster General, Punjab West Region, Chandigarh.
2. Ms. Neelam, SS(Vig) O/o Chief Postmaster General, Punjab Circle, Chandigarh.
3. Ms. Kulbir Kaur, SS(A/c) O/o Chief Postmaster General, Punjab Circle, Chandigarh.
4. Sh.Vijay Kumar, AD (Inv & PG ), O/o Postmaster General, Punjab West Region, Chandigarh
3. Ms. Pushpa Gupta, # 3369, Sector-23 D, Chandigarh.
4. PS to Chief Postmaster General, Punjab Circle, Chandigarh-17.
5. PS to PMG, Punjab West Region, Chandigarh-17.
6. PS to Director (F)/DPS (HQ), Punjab Circle, Chandigarh.
7. PA to AD(Staff), Punjab Circle, Chandigarh-17 to upload it at SHe-Box.
8. All Group Officers in Circle Office/ Region Office.
9. Director of Accounts (P), Kapurthala.
10. All Section Supervisors in Circle Office
11. Office copy.

(40)  
सरकार / Government of India  
संचार मंत्रालय / Ministry of Communications  
डाक विभाग / Department of Posts  
कार्यालय प्रवर अधीक्षक डाकघर, चंडीगढ़ मण्डल, चंडीगढ़ 160017  
O/o Sr. Supdt. of Post Offices, Chandigarh Division, Chandigarh - 160017



To

The Asstt. ~~Director~~ (PS) (Staff)  
Punjab Circle, Chandigarh-160017

No: B-4/ Women Employee/ 2018 dated at Chandigarh the 9.12.2020  
Sub: Constitution of fresh Internal Complaints Committee  
Ref: Your office letter no.STC/18-38/2014 dated 12.06.2018

\*\*\*\*\*

Consequents upon the transfer of two member of Internal Complaints Committee, Chandigarh Division, the proposal for constitution of fresh Internal Complaints Committee in Chandigarh Division for inquiring complaints of sexual harassment of women at work place is submitted as under. You are requested to approve nomination of Ms Rekha Sethi, DPM (PLI) Chandigarh, as Chairperson of I.C.C, Chandigarh.

SN	Name & Designation	Remarks
1	Ms Rekha Sethi, DDM (PLI) Chandigarh	Chairperson
2	Ms Pushpa Gupta (NGO) #3369 Sec-23-D, Chandigarh	Member
3	Ms Ranjana Sharma, Acctt, Divisional Office, Chandigarh	Member
4	Sh Dharmvir , OA o/o SSPOs Chandigarh	Member
5	Sh Naveen Gupta, OA o/o SSPOs Chandigarh	Member

*M. Sharma*  
9/12  
प्रवर अधीक्षक डाकघर  
Sr. Supdt. of Post Offices  
चंडीगढ़ मण्डल - 160017  
Chandigarh Division - 160017

(10)

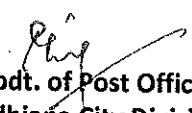
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23 NOV 2022  
13

Department of Posts (India)  
% The Supdt. Of Post Offices, Ludhiana City Division, Ludhiana – 141001

Memo No.B-1/ICC/2015  
Dated at Ludhiana, the, 18.11.2022.

In accordance with the provisions contained under Section 4 of Sexual Harassment of Women at Workplace (Prevention, prohibition & Redressal) Act 2013, the competent authority is pleased to reconstitute the composition of internal complaint Committee (ICC) in respect of Ludhiana (C) division to deal with complaints cases of sexual harassment of women at Dhandari kalan Post office Ludhiana under Ludhiana City Division

Sr. No.	Name and designation of the official S/ Sh. /Smt.	Designation
1.	Smt. Ravita Kumari ASPOs (HQ) Ludhiana (M) Dn.	Chairperson
2.	Sh. Sat Pal, LSG PA Dhandari kalan P.O. Ldh	Member
3.	Sh. Ragbir Singh Postman Dhandari Kalan P.O.	Member
4.	Ms. Pooja Rani MTS Dhandari kalan P.O.	Member

  
Supdt. of Post Offices,  
Ludhiana City Division,  
Ludhiana - 141001

Copy to:

1. The Chief Postmaster General, Punjab Circle, Chandigarh w.r.t. memo no. STC/18-38/Corr dated 09.02.2015 for information.
2. The SPM Dhandari kalan PO.
3. All Members of Complaint Committee.
4. All Staff Dhandari kalan P.o.for information please.

9

Department of Posts (India)  
% The Supdt. Of Post Offices, Ludhiana City Division, Ludhiana – 141001

Memo No.B-1/ICC/2022  
Dated at Ludhiana, the, 18.11.2022

In accordance with the provisions contained under Section 4 of Sexual Harassment of Women at Workplace (Prevention, prohibition & Redressal) Act 2013, the competent authority is pleased to reconstitute the composition of internal complaint Committee (ICC) in respect of Ludhiana (C) division to deal with complaints cases of sexual harassment of women at Millerganj Post office Ludhiana under Ludhiana City Division

Sr. No.	Name and designation of the official S/ Sh. /Smt.	Designation
1.	Smt. Ravita Kumari ASPOs (HQ) Ludhiana (M) Dn.	Chairperson
2.	Sh. Navtej Singh , LSG PA Miller Ganj PO Ldh	Member
3.	Smt. Gurdeep kaur PA Millerganj P.O.	Member
4.	Shashi kumar PRI(P) Miller Ganj PO Ldh	Member

*[Signature]*  
Supdt. of Post Offices,  
Ludhiana City Division,  
Ludhiana - 141001

Copy to:

1. The Chief Postmaster General, Punjab Circle, Chandigarh w.r.t. memo no. STC/18-38/Corr dated 09.02.2015 for information.
2. The SPM, Miller Ganj PO.
3. All Members of Complaint Committee.
4. All staff of Miller Ganj PO for information please.


8

Department of Posts (India)  
% The Supdt. Of Post Offices, Ludhiana City Division, Ludhiana – 141001

Memo No.B-1/ICC/2022  
Dated at Ludhiana, the, 18.11.2022

In accordance with the provisions contained under Section 4 of Sexual Harassment of Women at Workplace (Prevention, prohibition & Redressal) Act 2013, the competent authority is pleased to reconstitute the composition of Internal complaint Committee (ICC) in respect of Ludhiana (C) division to deal with complaints cases of sexual harassment of women at Focal Point Post office Ludhiana under Ludhiana City Division

Sr. No.	Name and designation of the official S/ Sh. /Smt.	Designation
1.	Smt. Ravita Kumari ASPOs (HQ) Ludhiana (M) Dn.	Chairperson
2.	Sh. Ranjit Singh, LSG PA Focal Point	Member
3.	Smt. Imi Arora , PA Focal Point PO Ldh	Member
4.	Sh. Visakha Singh Postman Focal Point PO Ldh	Member

  
Supdt. of Post Offices,  
Ludhiana City Division,  
Ludhiana - 141001

Copy to:

1. The Chief Postmaster General, Punjab Circle, Chandigarh w.r.t. memo no. STC/18-38/Corr dated 09.02.2015 for information.
2. The SPM, Focal Point PO.
3. All Members of Complaint Committee.
4. All PAs Focal Point PO for information please.


(7)

Department of Posts (India)  
% The Supdt. Of Post Offices, Ludhiana City Division, Ludhiana – 141001

Memo No.B--1/ICC/2022  
Dated at Ludhiana, the, 18.11.2022.

In accordance with the provisions contained under Section 4 of Sexual Harassment of Women at Workplace (Prevention, prohibition & Redressal) Act 2013, the competent authority is pleased to reconstitute the composition of internal complaint Committee (ICC) in respect of Ludhiana (C) division to deal with complaints cases of sexual harassment of women at Basant Avenue P.O. under Ludhiana City Division

Sr. No.	Name and designation of the official S/ Sh. /Smt.	Designation
1.	Smt. Ravita Kumari ASPOs (HQ) Ludhiana (M) Dn.	Chairperson
2.	Sh. Raghbir Singh SPM Basant Avenue P.O.	Member
3.	Ms. Perna Dixit PA Basant Avenue PO	Member
4.	Sh. Ashok Kumar Postman Basant Avenue P.O.	Member

  
Supdt. of Post Offices,  
Ludhiana (C) Division,  
Ludhiana - 141001

Copy to:

1. The Chief Postmaster General, Punjab Circle, Chandigarh w.r.t. memo no. STC/18-38/Corr dated 09.02.2015 for information.
2. The SPM Basant Avenue P.O.
3. All Members of Complaint Committee.
4. All staff of Basant Avenue P.O. for information please.



6

Department of Posts (India)  
% The Supdt. Of Post Offices, Ludhiana City Division, Ludhiana – 141001

Memo No.B--1/ICC/2022  
Dated at Ludhiana, the, 18.11.2022.

In accordance with the provisions contained under Section 4 of Sexual Harassment of Women at Workplace (Prevention, prohibition & Redressal) Act 2013, the competent authority is pleased to reconstitute the composition of internal complaint Committee (ICC) in respect of Ludhiana (C) division to deal with complaints cases of sexual harassment of women at Model Town P.O. under Ludhiana City Division

Sr. No.	Name and designation of the official S/ Sh. /Smt.	Designation
1.	Smt. Ravita Kumari ASPOs (HQ) Ludhiana (M) Dn.	Chairperson
2.	Smt. Seema Narang LSG PA Model Town P.O.	Member
3.	Smt. Jasvir Kaur LSG PA Model Town P.O.	Member
4.	Smt. Neelam Kumari PA Model Town P.O.	Member

*Plg*  
Supdt. of Post Offices,  
Ludhiana (C) Division,  
Ludhiana - 141001

Copy to:


- ✓ 1. The Chief Postmaster General, Punjab Circle, Chandigarh w.r.t. memo no. STC/18-38/Corr dated 09.02.2015 for information.
2. The SPM Model Town P.O.
3. All Members of Complaint Committee.
4. All staff of Model Town P.O. for information please.

Department of Posts (India)  
% The Supdt. Of Post Offices, Ludhiana City Division, Ludhiana – 141001

Memo No.B-1/ICC/2022  
Dated at Ludhiana, the, 18.11.2022

In accordance with the provisions contained under Section 4 of Sexual Harassment of Women at Workplace (Prevention, prohibition & Redressal) Act 2013, the competent authority is pleased to reconstitute the composition of internal complaint Committee (ICC) in respect of Ludhiana (C) division to deal with complaints cases of sexual harassment of women at Basti jodhewal Post office Ludhiana under Ludhiana City Division

Sr. No.	Name and designation of the official S/ Sh. /Smt.	Designation
1.	Smt. Ravita Kumari ASPOs (HQ) Ludhiana (M) Dn.	Chairperson
2.	Sh. Vijay Kumar Postman Basti Jodhewal PO Ldh	Member
3.	Smt. Anjali Goyal , PA Basti Jodhewal PO Ldh	Member
4	Naveen Soni PA Basti Jodhewal PO Ldh	Member

  
Supdt. of Post Offices,  
Ludhiana City Division,  
Ludhiana – 141001

**Copy to:**

- ✓ 1. The Chief Postmaster General, Punjab Circle, Chandigarh w.r.t. memo no. STC/18-38/Corr dated 09.02.2015 for information
2. The Sub Postmaster Basti Jodhewal PO
3. All Members of Complaint Committee.
4. All staff members of BJW PO for information please.


4

**Department of Posts (India)**  
**% The Supdt. Of Post Offices, Ludhiana City Division, Ludhiana – 141001**

**Memo No.B-1/ICC/2022**  
**Dated at Ludhiana, the, 18.11.2022.**

In accordance with the provisions contained under Section 4 of Sexual Harassment of Women at Workplace (Prevention, prohibition & Redressal) Act 2013, the competent authority is pleased to reconstitute the composition of internal complaint Committee (ICC) in respect of Ludhiana (C) division to deal with complaints cases of sexual harassment of women at Central Post office Ludhiana under Ludhiana City Division

Sr. No.	Name and designation of the official S/ Sh. /Smt.	Designation
1.	Smt. Ravita Kumari ASPOs (HQ) Ludhiana (M) Dn.	Chairperson
2.	Sh. Balbir Bains LSG PA CPO Ludhiana	Member
3.	Sh. Sudhir Verma , PRI(P) CPO Ludhiana	Member
4.	Smt. Farzana Khan , PA CPO Ludhiana	Member

  
**Supdt. of Post Offices,**  
**Ludhiana City Division,**  
**Ludhiana - 141001**

**Copy to:**

- ✓ 1. The Chief Postmaster General, Punjab Circle, Chandigarh w.r.t. memo no. STC/18-38/Corr dated 09.02.2015 for information.
2. The Postmaster Ludhiana CPO.
3. All Members of Complaint Committee.
4. All PAs of Ludhiana CPO for information please.

3

Department of Posts (India)  
% The Supdt. Of Post Offices, Ludhiana City Division, Ludhiana – 141001

Memo No.B--1/ICC/2022  
Dated at Ludhiana, the, 18.11.2022.

In accordance with the provisions contained under Section 4 of Sexual Harassment of Women at Workplace (Prevention, prohibition & Redressal) Act 2013, the competent authority is pleased to reconstitute the composition of internal complaint Committee (ICC) in respect of Ludhiana (C) division to deal with complaints cases of sexual harassment of women at Ludhiana HO under Ludhiana City Division

Sr. No.	Name and designation of the official S/ Sh. /Smt.	Designation
1.	Smt. Ravita Kumari ASPOs (HQ) Ludhiana (M) Dn.	Chairperson
2.	Sh. Manpreet Singh LSG PA Ludhiana HO	Member
3.	Smt. Kimmy Gupta LSG Acctt. HPO	Member
4.	Sh. Sushil Kumar PRI (P) HO	Member

*Plg*  
Supdt. of Post Offices,  
Ludhiana (C) Division,  
Ludhiana - 141001

Copy to:

1. The Chief Postmaster General, Punjab Circle, Chandigarh w.r.t. memo no. STC/18-38/Corr dated 09.02.2015 for information.
2. The Sr Postmaster Ludhiana HPO
3. All Members of Complaint Committee.
4. All PAs Ludhiana HPO for information please.


2

**Department of Posts (India)**  
**% The Supdt. Of Post Offices, Ludhiana City Division, Ludhiana – 141001**

**Memo No.B-1/ICC/2022**  
**Dated at Ludhiana, the, 18.11.2022**

In accordance with the provisions contained under Section 4 of Sexual Harassment of Women at Workplace (Prevention, prohibition & Redressal) Act 2013, the competent authority is pleased to reconstitute the composition of internal complaint Committee (ICC) in respect of Ludhiana (C) division to deal with complaints cases of sexual harassment of women at Raj Guru Nagar Post office Ludhiana under Ludhiana City Division

Sr. No.	Name and designation of the official S/ Sh. /Smt.	Designation
1.	Smt. Ravita Kumari ASPOs (HQ) Ludhiana (M) Dn..	Chairperson
2.	Smt. Sarita Madaan, LSG PA Raj Guru Nagar PO Ldh	Member
3.	Sh. Vikas Kumar, PA Raj Guru Nagar PO Ldh	Member
4.	Sh. Naresh Kumar Puri , PA Raj Guru Nagar PO Ldh	Member

  
**Supdt. of Post Offices,**  
**Ludhiana City Division,**  
**Ludhiana - 141001**

**Copy to:**

1. The Chief Postmaster General, Punjab Circle, Chandigarh w.r.t. memo no. STC/18-38/Corr dated 09.02.2015 for information.
2. The SPM, Rajguru Nagar PO.
3. All Members of Complaint Committee.
4. All Staff Rajguru Nagar PO for information please.

Department of Posts (India)  
Supdt. Of Post Offices, Ludhiana City Division, Ludhiana - 141001

Memo No.B-1/ICC/2022  
Dated at Ludhiana, the, 18.11.2022.

In accordance with the provisions contained under Section 4 of Sexual Harassment of Women  
Workplace (Prevention, prohibition & Redressal) Act 2013, The competent authority is pleased to  
constitute the composition of internal complaint Committee (ICC) in respect of Ludhiana (C) division  
for Divisional Office) to deal with complaints cases of sexual harassment of women at Divisional  
Office Ludhiana City Division

Sr. No.	Name and designation of the official S/ Sh. /Smt.	Designation
1.	Ravita Kumari ASPOs (HQ) Ludhiana (M) Dn.	Chairperson
2.	Harman Singh Gill IP (Courts) Ludhiana City Dn.	Member
3.	Pooja Avashti Kilam, Accountant Division. Office	Member
4.	Ajay Prasher, DSM, Division. Office.	Member

Supdt. of Post Offices,  
Ludhiana City Division,  
Ludhiana - 141001  
18/11/22

Copy to:-

1. The Chief Postmaster General, Punjab Circle, Chandigarh w.r.t. letter no.STC/18-38/Corr dated 09.02.2015 for information.
2. All Members of complaint Committee.
3. All OAs in Divisional Office for information please.

1

**Department of Posts (India)**


% The Supdt. Of Post Offices, Ludhiana (M) Division, Ludhiana - 141001

Memo No.B-2/ICC/1/9

Dated at Ludhiana, the, 07.10.2019.

The competent authority is pleased to nominate the composition of internal complaint Committee (ICC) to deal with the complaint case of sexual harassment of Smt. Jaspal Kaur, GDSBPM, Cheema BO in account with Kamalpura SO under Ludhiana (M) Division at work place be as under:-

Sr. No.	Name and designation of the official S/Sh. /Smt.	Designation
1.	Smt. Anju Bala, IP Khanna, Khanna Sub-Division	Chairperson
2.	Sh. Gurpreet Singh, Postmaster Grade-1, Samrala SO, Ludhiana (M) Dn	Member
3.	Smt. Simmi Katyal, OA % SPOs Ldh (M)	Member
4.	Smt. Anita Sharma(NGO), Architecture, Navkiran Women Welfare Association-807/2A, Prem Nagar, Vrindawan Road, Civil Lines, Ludhiana	Member

  
Supdt. of Post Offices,  
Ludhiana (M) Division,  
Ludhiana - 141001

Copy to:

1. The Chief Postmaster General, Punjab Circle, Chandigarh w.r.t. memo no. STC/57-2/2011 dated 04.12.2018 for information.
2. Smt. Anju Bala, IP Khanna, Khanna Sub-Division.
3. Sh. Gurpreet Singh, Postmaster Grade-1, Samrala SO, Ludhiana (M) Dn.
4. Smt. Simmi Katyal, OA % SPOs Ldh (M).
5. Smt. Anita Sharma(NGO), Architecture, Navkiran Women Welfare Association-807/2A, Prem Nagar, Vrindawan Road, Civil Lines, Ludhiana.

(75)

10

**Department of Posts**  
**Office of the Supdt Post Offices Sangrur Dn. Sangrur-148001**

Memo No. B-2/Sexual harassment/2020-21

Dated at Sangrur the 01.02.2021

The competent authority is pleased to constitute /formation of Internal Complaints Committees (ICC) in the following offices in Sangrur Dn for examination of complaints pertaining to Sexual Harassment of women at work place.

**Division Office Sangrur**

1.	Smt. Karamjit Kaur	Acctt. Division Office Sangrur	Chairperson
2.	Smt. Bably	Office Assistant Division Office Sangrur.	Member
3.	Smt. Mohini	Steno Division Office Sangrur.	Member

**Sangrur HO**

1.	Smt. Shailza	LSG PA Sangrur HO	Chairperson
2.	Smt. Gurmeet Kaur	Accountant Sangrur HO.	Member
3.	Smt. Priyanka Rani	PA Sangrur HO	Member

**Barnala SO**

1.	Smt. Nisha Rani	Postal Assistant Barnala SO.	Chairperson
2.	Smr. Manisha	Postal Assistant Barnala SO.	Member
3.	Sh. Pritpal Singh	LSG PA Barnala SO	Member

**Malerkotla SO**

1.	Smt. Madhu Kamal	Postal Assistant Malerkotla SO	Chairperson
2.	Smt. Jyotsna Suneja	Postal Assistant Malerkotla SO	Member
3.	Sh. Mohd Sarwar	Postal Assistant Malerkotla SO.	Member

**Dhuri SO**

1.	Sh. Kuldeep Singh	LSG PA Dhuri SO	Chairman
2.	Ms. Gagandeep Kaur	Postal Assistant Dhuri SO	Member
3.	Sh. Vishavpreet Singh	Postal Assistant Dhuri SO.	Member

**Ahmedgarh SO**

1.	Sh. Harwinder Singh	Postal Assistant Ahmedgarh SO	Chairman
2.	Sh. Bashir Mohd	Postal Assistant Ahmedgarh SO.	Member

**Sunam SO**

1.	Smt. Komal Jindal	LSG PA SunamSO	Chairperson
2.	Smt. Nidhi Bansal	Postal Assistant Sunam SO.	Member
3.	Sh. Mohinder Singh	LSG PA Sunam SO.	Member

Supdt. Post Offices  
Sangrur Dn., Sangrur - 148001

Copy to:-

1. The Chief Postmaster General, Punjab Circle Chandigarh w.r.t DO No.STC/2014 dated 09.02.2016.
2. The Postmaster Sangrur HO.
3. The SPM Ahmedgarh/Barnala/Dhuri/Malerkotla/Sunam.
4. All members of sexual Harassment committee.
5. Office copy and spare.





**Government of India**  
**Ministry of Communications & IT**  
**Department of Posts (India)**

**O/o Sr. Superintendent RMS 'LD' Division Ludhiana-141008**


(Tel No. 0161-2743446 & 2741700; Fax No. 0161-2750835 e-mail ID- [srmlddn@gmail.com](mailto:srmlddn@gmail.com))

Memo No. D-3/Rlg/Women harassment/21

Dated at Ludhiana the 18-11-2022.

The undersigned is pleased to nominate the Chairperson/members of internal complaint committee (ICC) at Patiala point to deal with the complaint cases of sexual harassment of women at work place relating to Patiala Sorting, SRO Patiala & ICH Patiala as under :-

Sr. no	Name of the Officer/Member	Designation	Contact number	Nominated as
1	Ms. Rashmi	ASP (west) Sub Division, Patiala	0175-2207041	Chairperson/counselor
2	Ms. Kulwant Kaur	Rameshwar welfare Trust (NGO) 2040/9 B, Jain Nagar Shiv Puri Ludhiana	9872894940	Member
3	Sh Vikramjit Singh	IRM 'LD' 2 <sup>nd</sup> Sub Division Patiala	89291-12222	Member
4	Ms. Balwinder Kaur	SA, SRO Patiala	88727-20051	Member

  
**Sr. Superintendent**  
**MS 'LD' Division**  
**Ludhiana -141008.**

Copy for information to:-

1. The Chief Postmaster General Punjab Circle, Chandigarh-160017.
3. Ms. Rashmi, ASP (west) Sub Division Patiala-147001
4. Ms. Kulwant Kaur C/o Rameshwar welfare Trust, 2040/9B, Jain Nagar Shiv Puri Ludhiana.
5. Sh. Vikramjit Singh, IRM 'LD' 2<sup>nd</sup> Sub Division Patiala-147001.
6. SRO RMS 'LD' Division Patiala.
7. Ms. Balwinder Kaur SA, through SRO Patiala.
8. Office copy

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**Government of India**  
**Ministry of Communications & IT**  
**Department of Posts (India)**

**O/o Sr. Superintendent RMS 'LD' Division Ludhiana-141008**

(Tel No. 0161-2743446 & 2741700; Fax No. 0161-2750835 e-mail ID- [srmlddn@gmail.com](mailto:srmlddn@gmail.com))

Memo No. D-3/Rlg/Women Harassment/21

Dated at Ludhiana the 18-11-2022

The undersigned is pleased to nominate the Chairperson/members of Internal Complaint Committee at Chandigarh point to deal with the complaint cases of Sexual harassment of women at work place relating to Chandigarh Sorting office, SRO Chandigarh and NSH Chandigarh as under:-

Sr. no.	Name of the Officer/member	Designation	Contact Number	Nominated as
1.	Ms Neetu	ASP (Court), O/o CPMG, Punjab Circle, Chandigarh	79881-34421	Chairperson/Counselor
2.	Mrs. Lakhvir Kaur	Rameshwar Welfare Trust (NGO), 2040/9 B, Jain Nagar, Shiv Puri, Ludhiana.	98728-94940	Member
3.	Sh Arun Kumar	ASRM, Chandigarh Sorting	95308-28375 0172-2702948	Member
4.	Sh Gurnam Singh	LSG Supervisor, SRO Chandigarh	98761-93766	Member

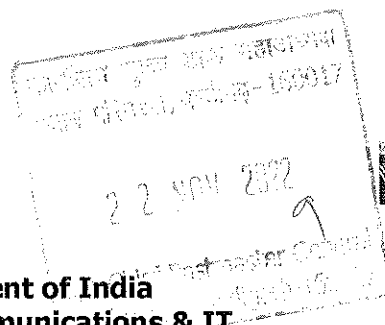
Sr. Superintendent  
RMS 'LD' Division  
Ludhiana -141008.

Copy for information to:-

1. The Chief Postmaster General Punjab Circle, Chandigarh-160017.
2. Ms. Neetu, ASP (Court), O/o CPMG Punjab Circle, Chandigarh-160017
3. Mrs. Lakhvir kaur C/o Rameshwar Welfare Trust (NGO), 2040/9 B, Jain Nagar, Shiv Puri, Ludhiana.
4. Sh Arun Kumar, ASRM Chandigarh Sorting Office, Chandigarh-160017.
5. The Sub Record Officer, RMS 'LD' Division, Chandigarh.
6. Sh. Gurnam Singh, LSG Supervisor, SRO Chandigarh. (Through SRO chd)
7. Office copy.



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(8)



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**O/o Sr. Superintendent RMS 'LD' Division Ludhiana-141008**


(Tel No. 0161-2743446 & 2741700; Fax No. 0161-2750835 e-mail ID- [srmlddn@gmail.com](mailto:srmlddn@gmail.com))

Memo No. D-3/Rlg./Women harassment/21

Dated at Ludhiana the 18-11-2022.

The undersigned is pleased to nominate the Chairperson/members of internal complaint committee at Ludhiana point to deal with the complaint cases of sexual harassment of women at work place relating to Ludhiana RMS, HRO (A/c & Record), Divisional Office & NSH Ludhiana as under:-

Sr. no	Name of the Officer/Member	Designation	Contact number	
1	Sh.Sanjeev Kumar	Superintendent Sorting, Ludhiana RMS, Ludhiana	8360505550 0161-2744420	Chairperson/Counselor
2	Ms. Vandana	Rameshwar welfare Trust (NGO) 2040/9 B, Jain Nagar Shiv Puri Ludhiana	9872894940	Member
3	Sh. Jatinder Kapoor	AS (HQ) RMS 'LD' Division, Ludhiana	7889271181 0161-2741700	Member
4	Ms. Ravita Kumari	ASP(HQ) Ludhiana 'Mfl' Division, Ludhiana	8872244416	Member

  
**Sr. Superintendent  
RMS 'LD' Division  
Ludhiana -141008.**

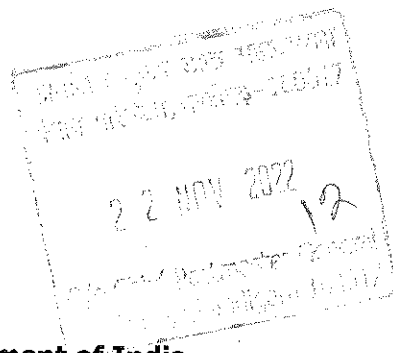
Copy for information to:-

1. The Chief Postmaster General Punjab Circle, Chandigarh 160017.
2. Sh. Sanjeev Kumar, Superintendent Sorting, Ludhiana RMS, Ludhiana.
3. Ms Vandana C/o Rameshwar welfare Trust ,2040/9B, Jain Nagar Shiv Puri Ludhiana 141008.
5. Sh Jatinder Kapoor, AS (HQ) O/o SSRM 'LD' Division, Ludhiana.
6. Ms. Ravita Kumari, ASP (HQ) Ludhiana 'Mfl' Division, Ludhiana
7. The HRO Ludhiana RMS.
8. Office copy

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18



7



**Government of India  
Ministry of Communications & IT  
Department of Posts (India)**

**O/o Sr. Superintendent RMS 'LD' Division Ludhiana-141008**

(Tel No. 0161-2743446 & 2741700; Fax No. 0161-2750835 e-mail ID- [srmliddn@gmail.com](mailto:srmliddn@gmail.com))

Memo No. D-3/Rlg/Women harassment/21  
Dated at Ludhiana the 18-11-2022.

The undersigned is pleased to nominate the Chairperson/members of internal complaint committee at Ferozepur point to deal with the complaint cases of sexual harassment of women at work place relating to Ferozepur RMS, SRO Ferozepur & ICH Ferozepur as under :-

Sr. no	Name of the Officer/Member	Designation	Contact number	
1	Ms. Parveen Bala	ASRM, Jalandhar RMS/2	70097-28417	Chairperson/ Counselor
2	Mrs. Vandana	Rameshwar welfare Trust (NGO) 2040/9 B, Jain Nagar Shiv Puri Ludhiana	9872894940	Member
3	Sh Neeraj Sharma	IRM 'LD' 1 <sup>st</sup> Sub Division Bathinda	76965-75477	Member
4.	Ms. Balwinder Kaur	SA, SRO Ferozepur	99149-16575	Member

**Sr. Superintendent  
RMS 'LD' Division  
Ludhiana -141008.**

Copy for information to:-

1. The Chief Postmaster General Punjab Circle, Chandigarh 160017.
2. Ms. Parveen Bala , ASRM Jalandhar RMS/2.
3. Ms. Vandana C/o Rameshwar welfare Trust, 2040/9B, Jain Nagar Shiv Puri Ludhiana.
4. Sh Neeraj Sharma, IRM 'LD' 1<sup>st</sup> Sub Division Bathinda.
5. Ms. Balwinder Kaur SA, SRO Ferozepur *through SRO Ferozepur*
6. SRO Ferozepur RMS.
7. Office copy.



131



**Government of India  
Ministry of Communications & IT  
Department of Posts (India)**


**O/o Sr. Superintendent RMS 'LD' Division Ludhiana-141008**

(Tel No. 0161-2743446 & 2741700; Fax No. 0161-2750835 e-mail ID- [srmlddn@gmail.com](mailto:srmlddn@gmail.com))

Memo No. D-3/Rlg/Women harassment/21  
Dated at Ludhiana the 15.09.2021.

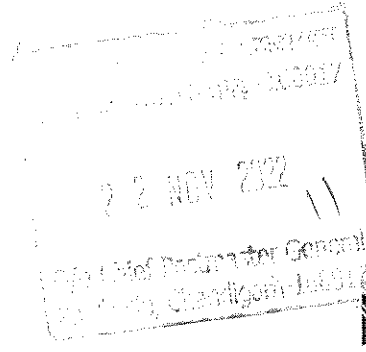
The undersigned is pleased to nominate the Chairperson/members of internal complaint committee (ICC) at Patiala point to deal with the complaint cases of sexual harassment of women at work place relating to Patiala Sorting, SRO Patiala & ICH Patiala as under :-

Sr. no	Name of the Officer/Member	Designation	Contact number	Nominated as
1	Smt Rashmi	ASP (west) Sub Division, Patiala	0175-2207041	Chairperson/counselor
2	Mrs. Kulwant Kaur	Rameshwar welfare Trust (NGO) 2040/9 B, Jain Nagar Shiv Puri Ludhiana	9872894940	Member
3	Sh Vikramjit Singh	IRM 'LD' 2 <sup>nd</sup> Sub Division Patiala	89291-12222	Member
4	Smt Balwinder Kaur	SA, SRO Patiala	88727-20051	Member

  
Sr. Superintendent  
MS 'LD' Division  
Ludhiana -141008.

Copy for information to:-

- ✓ 1. The Chief Postmaster General Punjab Circle, Chandigarh-160017.
2. Smt Rashmi, ASP (west) Sub Division Patiala-147001
3. Mrs Kulwant Kaur C/o Rameshwar welfare Trust, 2040/9B, Jain Nagar Shiv Puri Ludhiana.
4. Sh Vikramjit Singh, IRM 'LD' 2<sup>nd</sup> Sub Division Patiala-147001.
5. SRO RMS 'LD' Division Patiala.
6. Smt Balwinder kaur SA, through SRO Patiala.
7. Office copy.



**Government of India  
Ministry of Communications & IT  
Department of Posts (India)**

**O/o Sr. Superintendent RMS 'LD' Division Ludhiana-141008**

(Tel No. 0161-2743446 & 2741700; Fax No. 0161-2750835 e-mail ID- [srmlddn@gmail.com](mailto:srmlddn@gmail.com))

Memo No. D-3/Rlg/Women harassment/21  
Dated at Ludhiana the 18-11-2022

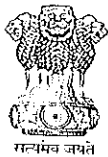
The undersigned is pleased to nominate the Chairperson/members of internal complaint committee at Bathinda point to deal with the complaint cases of sexual harassment of women at work place relating to Bathinda RMS , SRO Bathinda & ICH Bathinda as under :-

Sr. no	Name of the Officer/Member	Designation	Contact number	
1	Ms. Parveen Bala	ASRM, Jalandhar RMS/2	70097-28417	Chairperson/ Counselor
2	Ms. Lakhvir Kaur	Rameshwar Welfare Trust (NGO), 2040/9 B, Jain Nagar, Shiv Puri , Ludhiana.	98728-94940	Member
3	Sh. Neeraj Sharma	IRM 'LD' 1 <sup>st</sup> Sub Division Bathinda	76965-75477	Member
4	Ms. Paramjit Kaur	SA, SRO Bathinda	94172-35606 0164-2237529	Member

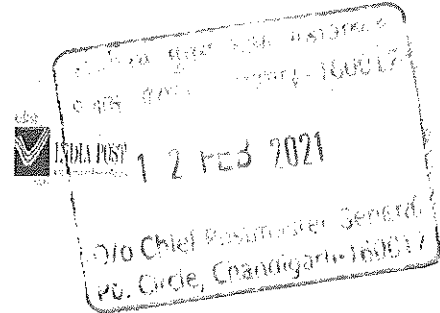
**Sr. Superintendent  
RMS 'LD' Division  
Ludhiana -141008.**

Copy for information to:-

1. The Chief Postmaster General Punjab Circle, Chandigarh 160017..
2. Ms. Parveen Bala, ASRM, Jalandhar RMS/2..
3. Ms. Lakhvir Kaur C/o Rameshwar welfare Trust, 2040/9B, Jain Nagar Shiv Puri Ludhiana.
4. Sh Neeraj Sharma IRM 'LD' 1<sup>st</sup> Sub Division Bathinda.
5. Ms. Paramjeet Kaur SA through SRO Bathinda.
6. SRO RMS 'LD' Division Bathinda.
7. Office copy.



3  
72



**Government of India  
Ministry of Communications & IT  
Department of Posts (India)**

**O/o Sr. Superintendent RMS 'LD' Division Ludhiana-141008**

(Tel No. 0161-2743446 & 2741700; Fax No. 0161-2750835 e-mail ID- srmiddn@gmail.com)

Memo No. D-3/Rlg/Women harassment/21

Dated at Ludhiana the 11.02.2021.

The undersigned is pleased to nominate the Chairperson/members of local complaint committee (LCC) at Divisional Office Ludhiana, HRO and SROs to deal with the complaint cases of sexual harassment of women at work place as under :-

**Divisional Office Ludhiana**

1	Sh Sanjeev Kumar	ASRM (HQ) O/o SSRM 'LD' Division	Chairman
2	Ms Anu Mehta	OA O/o SSRM 'LD' Division	Member
3	Smt Sunita Rana	OA O/o SSRM 'LD' Division	Member

**HRO Ludhiana**

1	Sh Jagminder Singh Bedi	ASRM Ludhiana RMS	Chairman
2	Smt Ranjit Kapoor	SA, HRO Ludhiana RMS	Member
3	Smt Kiran Bala 1 <sup>st</sup>	SA, HRO Ludhiana RMS	Member

**SRO Chandigarh**

1	Sh Arun Kumar	ASRM Chandigarh Sorting	Chairman
2	Smt Indu Bala	SA, SRO Chandigarh Sorting	Member
3	Smt Ravinder Kaur	SA, SRO Chandigarh Sorting	Member

**SRO Bathinda**

1	Sh Vikramjit Singh	IRM 'LD' 1 <sup>st</sup> Sub Division Ludhiana	Chairman
2	Smt Paramjeet Kaur	SRO Bathinda RMS	Member
3	Smt Kulwinder Kaur	SA, SRO Bathinda RMS	Member

**SRO Patiala**

1	Sh J. S. Bhatia	SRO Patiala	Chairman
2	Sh Anirudh Sonik	SA, SRO Patiala Sorting	Member
3	Smt Balwinder Kaur	SA, SRO Patiala Sorting	Member

**SRO Ferozepur**

1	Sh Vikramjit Singh	IRM 'LD' 1 <sup>st</sup> Sub Division Ludhiana	Chairman
2	Sh Gurwaryam Singh	LSG Sup. SRO Ferozepur RMS	Member
3	Smt Balwinder Kaur	SA, SRO Ferozepur RMS	Member

**Sr. Superintendent  
RMS 'LD' Division  
Ludhiana -141008.**

Copy for information to:-

- ✓ 1. The Chief Postmaster General Punjab Circle, Chandigarh-160017.
2. The Supdt. Sorting Ludhiana RMS.
3. ASRM Ludhiana RMS/Chandigarh Sorting.
4. IRM 'LD' 1<sup>st</sup> Sub Division Ludhiana.
5. HRO/each SROs in 'LD' Division.
6. Officials concerned.
7. Office copy.




Government of India  
Ministry of Communications  
Department of Posts  
Office of the Superintendent Postal Stores Depot, Ludhiana  
Head Post Office Building, Ludhiana-141001.  
(Telephone No. 0161-2407503)  
e-mail ID- psdludhiana.pb@indiapost.gov.in

Memo no: B/PSD/ICC/2023  
Dated at Ldh.the 13.06.2023

In compliance to Circle office letter no.STC/18-38/2014 dtd 09.02.2016 Internal Complaint Committee (ICC) has been formed for receiving complaints of sexual harassment (at all workplace of Department having more than 10 workers) composing of following members.

	<u>Name</u>	<u>Designation</u>	
1.	Sh. Prem Singh	Superintendent	Incharge
2.	Smt. Harpreet Kaur	Manager	Member
3.	Smt. Sonia	P.A.	Member
4.	Ms. Nisha Bhangu	MTS	Member

  
Superintendent  
Postal Stores Depot  
Ludhiana-141 001

Copy to:

1. The Asstt. Director Postal Service (staff), Punjab Circle, Chandigarh-160017 for information please.
- 2-5 Member of ICC
6. All the staff to note.
7. Office Copy.



भारत सरकार  
संचार मंत्रालय  
कार्यालय निदेशक लेखा (डाक)  
कपूरथला - १४४६०१

ईमेल / Email: [admn.kpt@indiapost.gov.in](mailto:admn.kpt@indiapost.gov.in)

O.O.No.Admn/A-VI/Qtly Statt./Sexual Harassment/ 1907 to 1913

Dated : 16/03/2023

Consequent upon transfer of Ms. Manjeet Kaur, Asstt. Accounts Officer and Sh. Vijay Kumar, Sr. Accountant to be retire from service on 31/03/2023, the competent authority has reconstituted Internal Complaint Committee (ICC) for receiving complaint of sexual harassment of women at work place for O/o the Director of Accounts (Postal) Kapurthala.

Now, the composition of Internal Complaint Committee (ICC) will be as under:-

1	Mrs. Asha Devi , AO	O/O Director of Accounts (P) Kapurthala	Presiding Officer
2	Sh. Gurvinder Singh, AAO	----do---	Member
3	Ms. Amanpreet Kaur, AAO	----do---	Member
4	Sh. Ashani Kumar, AAO	----do---	Member
5	Ms. Gurvinder Kaur, SA	----do---	Member

*(Signature)* 16/3/23  
Accounts Officer (P)  
Kapurthala

Copy for information to:-

1. The Asstt. Postmaster General (Staff) O/o the CPMG, Pb. Circle, Chandigarh.
2. PA to Director (Finance) O/O CPMG, Pb. Circle, Chandigarh.
3. Mrs. Aarti Kumari, ASPO HQ Jalandhar Dn. O/o the SSPOs Jalandhar Division
4. Officers / official concerned.
4. PA to Dy. Director O/o the DAP / Kapurthala
5. Notice Board Kapurthala
6. O.O.Book