

CONSITITUTION OF INTERNAL COMPLAINT COMMITTEE

**(in accordance with the provisions contained in Section-4 of Sexual
Harassment of Women at workplace**

(Prevention, Prohibition & Redressal) Act-2013

PUNJAB POSTAL CIRCLE

(PUNJAB WEST REGION)

INDEX

Punjab West Region, Chandigarh
Amritsar Division
Bathinda Division
Chandigarh Division
Faridkot Division
Gurdaspur Division
Hoshiapur Division
Jalandhar Division
Kapurthala Division

Government of India,
Ministry of Communication & IT,
Department of Posts,
O/O the Sr. Supdt. Of Post offices, Amritsar Division, Amritsar-143001

Memo No: -B-1/ICCs/2023-24
dated at Amritsar the 20.09.2023

In pursuance of the orders contained in R.O email dated 20.09.2023, the composition of the Internal Complaint Committee in Amritsar Division is hereby constituted as under please:-

Sr. No.	Name of the Division	Composition of Internal Complaint Committee	Contact No. & E-mail of Chairperson
1.	Amritsar Division	1. Ms. Aarti Kumari ASP(HQ) Jalandhar Division, Jalandhar (Chairperson) 2. Sh. Udham Singh, PS to SSPOs Amritsar Division 2. Ms Neetu LSG OA Divisional Office, Amritsar (Member) 3. Sh. Manish Kumar OA, Divisional Office, Amritsar (Member) 4. Smt. Poonam Mahajan Gen. Secty All India Conference Amritsar (Member)	9780189806 Aartianjali.kumari@gmail.com

Senior Supdt. of Post Offices,
Amritsar Division, Amritsar

Copy for information and n/a to:-

1. The Sr. Postmaster Amritsar HO/Taran Taran HO.
2. All ASPOs/IPs/Manager/PMs and SPMs in Amritsar Division.
3. The Postmaster General, Punjab West Region, Chandigarh w.r.t. No. R.O email dated 20.09.2023.
4. Officers/Officials Concerned.
5. The Sr. Supdt. Of Post offices, Jalandhar Division, Jalandhar.
6. All Dealing Assistants of Divisional Office, Amritsar.
7. O/c and spare.

Department of Posts
O/o The Superintendent of Post offices, Bathinda Division
Bathinda -151005

Memo no. B-1/Staff Harassment/ICC/DO
Dated at Bathinda the 15.09.2020

In pursuance of orders contained in Postmaster General Punjab West Region Chandigarh letter no. STC-R/18-19/2020 dated 06.08.2020, and the instructions given under section 4 (3) of The Sexual Harassment of Women at Workplace Act, 2013 Internal Complaint Committee is hereby reconstituted for Bathinda Division to deal with the complaint cases of sexual harassment of women at work place.

The members of the complaint committee will be as under please:-

1.	Smt. Neetu	ASP (N) Ludhiana City	Chairperson
2.	Smt. Hardeep Kaur	Accountant Bathinda DO	Member
3.	Sh. Sumit Bansal	OA Bathinda DO	Member
4.	Sh. Umesh Garg	Chairman Shri Shiv Shakti Welfare Society (From NGO)	Member


Supdt of Post Offices
Bathinda Division
Bathinda-151005

Copy for information and necessary action to:-

1. The Chief Postmaster General Punjab Circle Chandigarh.
2. The Postmaster General Punjab West Region Chandigarh w.r.t. letter no. ibid.
3. The Sr. Supdt. of Post Offices, Ludhiana City Division for information of the officer concerned.
4. Smt. Neetu ASP (N) Ludhiana City Division
- 5-7. Committee Members.
9. Office Copy.

91/c

Government of India
Department of Posts
Office of the Postmaster General
Punjab West Region, Chandigarh-160017

SUPDT. OF POST OFFICE
08 AUG 2022
No.....
FARIDKOT

To
The Supdt. of Post Offices
Faridkot Division,
Faridkot.

No: STC-R/18-38/07 Dated at Chandigarh, the 05-08-2022

Sub: Constitution of Internal Complaint Committee in respect of Sexual Harassment of Women at Workplace of Faridkot Division.

Ref: B-5/65 dated 01.08.2022.

I am directed to refer your office letter no. under reference and to convey the approval of the competent authority for constituting the revised Internal Complaint Committee to conduct the inquiry in complaints of Sexual Harassment of Women at Workplace as under:-

For Moga HO:-

1. Smt. Parveen Bala, ASRM Jalandhar (Chairperson)
2. Sh. Rajpal Singh, Postmaster HSG-I, Moga HO (Member)
3. Smt. Mandeep Kaur, PA Moga HO (Member)

For Muktsar:-

1. Smt. Parveen Bala, ASRM Jalandhar (Chairperson)
2. Sh. Raj Kumar, SPM HSG-I, Muktsar (Member)
3. Smt. Harpreet Kaur, LSG PA Muktsar (Member)

For Malout:-

1. Smt. Parveen Bala, ASRM Jalandhar (Chairperson)
2. Smt. Mona Duggal, Offg SPM Malout (Member)
3. Sh. Jasvir Singh, PA Gidderbaha (Member)

For Gidderbaha:-

1. Smt. Parveen Bala, ASRM Jalandhar (Chairperson)
2. Smt. Amarjit Kaur, Offg SPM GDB (Member)
3. Sh. Jasvir Singh, PA Gidderbaha (Member)

For Kot Kapura:-

1. Smt. Parveen Bala, ASRM Jalandhar (Chairperson)
2. Smt. Sukhpal Kaur, PA Kot Kapura (Member)
3. Sh. Paramjit Singh, LSG PA Faridkot HO (Member)

Endst No:- B-5/65 dated at Faridkot the 08.08.2022

- Copy to :-
1. The Supdt RMS 'I' Division Jalandhar for information please.
 2. Smt Parveen Bala ASRM 'I' Division Jalandhar for information please.
 3. "A" Branch Faridkot D/O.
 4. The Postmaster Moga HO / Faridkot HO / SPM Kot Kapura, Muktsar, Malout & Gidderbaha for information please.
 5. Members Concerned.

Director (Vig.)
west Region
Chandigarh-160017

Supdt of Post Offices

DEPARTMENT OF POSTS
O/O SUPDT OF POST OFFICES, FEROZEPUR DIVISION, FEROZEPUR-152001

Memo No. B/Staff/Harassment
Dated at Ferozepur 11.07.18

In continuation of this office memo of even no dated 18.03.2016, the revised Internal Complaint Committee (ICC) is hereby constituted for Fazilka SO to deal with the complaints cases of sexual harassment of women in work place.

The members of the complaint committee will be as under:-

1	Smt.Parveen Bala	ASPOs Cantt Sub Division Ferozepur	Chairperson
2	Sh Jarnail Singh	Postal Assistant Fazilka SO (Offg SPM)	Member
3	Smt.Surbala	Postal Assistant Fazilka SO	Member

Supdt Post Offices
Ferozepur Division
Ferozepur 152001

Copy for information and necessary action to-
1. The PMG,Punjab West Region Chandigarh.
1-3 Committee Members.
4-5 SPM Fazilka SO/ Office copy and spare.

Gurdaspur

Department of Posts, India
Office of the Sr. Supdt. of Post offices, Gurdaspur Dn-143521

Memo No- B-1/7/Sexual Harassment
Dated at Gurdaspur the 11.11.2020

In supersession of this office memo of even number dated 25.09.2020, Sr Supdt of Post Offices Gurdaspur Division, Gurdaspur is pleased to issue the revised Internal Complaint Committee (ICC) comprising following officials (as noted against each) as Chairperson/Members of Sexual Harassment Committee at workplace of following offices having more than 10 workers to deal with the complaint cases of sexual harassment at work place with immediate effect:-

Ser No	Name of Division	No. of Offices having more than 10 workers	Name of the Office	Composition of ICC
1.	Gurdaspur Division	05	Gurdaspur HO	Smt Parveen Bala (ASPOs Ferozepur Cantt)-Chairperson. Smt Sarishta Rani (Member) Sh Surinder Kumar (Member)
2.			Batala HO	Smt Parveen Bala (ASPOs Ferozepur Cantt)-Chairperson. Smt Rajni Bala (Member) Sh Narinder Prinja (Member)
3.			Pathankot SO	Smt Parveen Bala (ASPOs Ferozepur Cantt)-Chairperson. Smt Sandeep Rani (Member) Sh Naresh Kumar (Member)
4.			Dinanagar SO	Smt Parveen Bala (ASPOs Ferozepur Cantt)-Chairperson. Smt Sharda Rani (Member) Sh Madan Lal (Member)
5.			Division Office Gurdaspur	Smt Parveen Bala (ASPOs Ferozepur Cantt)-Chairperson. Smt Jyoti (Member) Sh Surinder Pal ASP (Dn), (Member)

Sr. Supdt of Post offices
Gurdaspur Division-143521
[Signature] 11/11/20

Copy to:-

1. The Postmaster General, Punjab West Region, Chandigarh – for information please wrt R.O letter No- STC-R/18-20/2020 dated 06.11.2020.
2. Smt Parveen Bala (ASPOs Ferozepur Cantt)-- for information please
3. The committee members- for information please.
4. All the SDHs/IP (C) in the Gurdaspur Division
5. All the Postmasters/SPMs in Gurdaspur Division
6. All the OAs in Gurdaspur Division Office.
7. Office Copy

3001

Government of India
Ministry of Communication
Department of Posts
Office of the Postmaster General
Punjab West Region, Chandigarh-160017

The Sr. Supdt. of Post offices
Hoshiarpur Division
Hoshiarpur.

STC-R/18-38/07

Dated at Chandigarh, the 27th Sept 2021

Re: Complaint regarding Sexual Harassment against Sh. Indarjit Singh, Mail Overseer, O/o the IP East Sub Division, Hoshiarpur.

I am directed to refer your office letter no. B-4-Sexual Harassment/2021 dated 23.09.2021 on the above mentioned subject and to seek the approval of the competent authority for constituting the revised Complaint Committee (ICC) to conduct the inquiry in complaints of Sexual Harassment, which is as under:

1. Ms. Aarti Kumari, ASP (HQ) Jalandhar
2. Ms. Rajni Dhir, LSG, PA, Hoshiarpur HO
3. Sh. Bharat Singh Bana, IP Court, Hoshiarpur
4. Ms. Avnatika, OA, Divisional Office Hoshiarpur


Assistant Director (VI)
Punjab west Regi
Chandigarh-1600



INDIA POST

भारतीय डाक



कार्यालय, प्रवर अधीक्षक डाक/ O/o The Sr. Supdt. Post Offices,
जालन्धर मंडल, जालन्धर-१४४००१/Jalandhar Division, Jalandhar 144001

To

The Postmaster General
Punjab West Region,
Jalandhar

No. L-4/Misc/Sexual Harassment/ Jalandhar Division Jal Dated 20-09-2023.
Sub: Regarding formation of Sexual harassment committee in r/o Jalandhar Postal Division Jalandhar.
Ref: STC-R/18-38/07 dated Chandigarh, the 09-03-2016

In this respect it is brought to your kind information that Smt. Aarti Kumari IP(North) Jalandhar was the chairperson of ICC of all offices under Jalandhar Division. Smt Aarti Kumari the then IP(North) promoted as ASP (HQ) Jalandhar Division. Some of the officials have been transferred to other offices and some have retired Therefore there is a need to form fresh ICC's at workplaces of Jalandhar Division. The following members are nominated for internal complaint committee at Workplaces of Jalandhar Division having more than 10 workers for receiving complaints of Sexual harassment.

1. At Divisional Office:-

1	Smt Aarti Kumari	ASP HQ, Jalandhar division	Chairperson
2	Smt Simranjeet Kaur	OA Jalandhar Division	Member
3	Sh Gaurav Bharadwaj	OA Jalandhar Division	Member
4	Smt. Parminder Berry	Hony. General Secretary of Association for Social Health in India R/O H.NO 328 Lajpat Nagar Jalandhar.	Member

2. At Jalandhar City HO

1	Smt Aarti Kumari	ASP HQ, Jalandhar division	Chairperson
2	Smt Anu Sharma	PA Jalandhar City HO	Member
3	Sh Balwinder Singh	PA Jalandhar City HO	Member
4	Smt. Parminder Berry	Hony. General Secretary of Association for Social Health in India R/O H.NO 328 Lajpat Nagar Jalandhar.	Member

3. At Jalandhar Cantt HO

1	Smt Aarti Kumari	ASP HQ, Jalandhar division	Chairperson
2	Smt Kajal Pareek	PA Jalandhar Cantt HO	Member
3	Gurvinder Pal Kundi	LSG PA Jalandhar Cantt HO	Member
4	Smt. Parminder Berry	Hony. General Secretary of Association for Social Health in India R/O H.NO 328 Lajpat Nagar Jalandhar.	Member

4. At Basti Guzan SO

1	Smt Aarti Kumari	ASP HQ, Jalandhar division	Chairperson
2	Smt Swati Chawla	LSG PA Basti Guzan SO	Member
3	Sh Sandeep Kumar	PA Basti Guzan SO	Member
4	Smt. Parminder Berry	Hony. General Secretary of Association	Member

for Social Health in India R/O H.NO 328
Lajpat Nagar Jalandhar

5. At Model Town SO

1	Smt Aarti Kumari	ASP HQ, Jalandhar division	Chairperson
2	Smt Deepa	LSG SPM Model Town SO	Member
3	Sh Manpreet Singh	PA Model Town SO	Member
4	Smt. Parminder Berry	Hony. General Secretary of Association for Social Health in India R/O H.NO 328 Lajpat Nagar Jalandhar.	Member

6. At Industrial Town SO

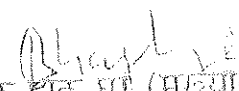
1	Smt Aarti Kumari	ASP HQ, Jalandhar division	Chairperson
2	Sh Sumit Sharma	LSG SPM Industrial Town SO	Member
3	Smt Seema Sehgal	LSG PA Industrial Town SO	Member
4	Smt. Parminder Berry	Hony. General Secretary of Association for Social Health in India R/O H.NO 328 Lajpat Nagar Jalandhar.	Member

7. At Grain Market SO

1	Smt Aarti Kumari	ASP HQ, Jalandhar division	Chairperson
2	Smt Harwinder Kaur	LSG SPM Grain Market SO	Member
3	Sh Sandeep Kumar	LSG PA Grain Market SO	Member
4	Smt. Parminder Berry	Hony. General Secretary of Association for Social Health in India R/O H.NO 328 Lajpat Nagar Jalandhar.	Member

8. At Nawanshahar MDG

1	Smt Aarti Kumari	ASP HQ, Jalandhar division	Chairperson
2	Smt Seema	SPM Nawanshahar MDG	Member
3	Bipin kumar Sinha	PA Nawanshahar MDG	Member
4	Smt. Parminder Berry	Hony. General Secretary of Association for Social Health in India R/O H.NO 328 Lajpat Nagar Jalandhar.	Member


अधीक्षक डाक घर (मुख्यालय)
Supdt. of Post Offices (HQ)
जालंधर, जलंधर
Jalandhar Post Offices
Jalandhar Division, Jalandhar 144001

Kapurthala

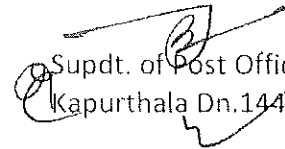
Department of Post
Office of the Supdt. of Post offices, Kapurthala Division, Kapurthala-144601
E-Mail: dokapurthala.pb@indiapost.gov.in; Tele no. 01822-233758, 232244

Memo No.B.2/ICC/2023
Dated at Kpt. the 22.08.23

In pursuance of P.M.G, Pb. West Region, Chandigarh -17 letter no.STC-R/18-38/07 dated 18.08.23 Internal Complaints Committees(ICC) for examination of complaints pertaining to Sexual Harassment of Women in Kapurthala Postal Division is reconstituted in the following offices having staff strength 10 & above.

Sr. no.	Name of the office	Composition of Committee
1.	Divisional Office Kapurthala	1. Ms.Aarti Kumari, ASPOs(HQ) Jalandhar..Chairperson 2.Ms.Meenu Grover, LSG Accountant ,O/O SPOs Kpt...Member 3.Smt.Jyoti Bala, LSGO.A,O/O SPOs Kpt.-----Member 4.Sh.Aman Mehta, I.P(Court) Kapurthala.-----Member
2.	Head Post office, Kapurthala	1. Ms.Aarti Kumari, ASPOs(HQ) Jalandhar..Chairperson 2.Ms.Shamma, LSG LSG P.A Kapurthala HO...Member 3.Smt.Veena Rani, LSG P.A Kapurthala HO,-----Member 4.Sh. A.S. Bhandari, ASPOs Kapurthala Sub Division.-----Member
3.	Head Post office, Phagwara	1. Ms.Aarti Kumari, ASPOs(HQ) Jalandhar..Chairperson 2.Ms.Suman Jain, LSG LSG P.A Phagwara HO...Member 3.Smt.Paramjit Kaur, LSG SPM UCNN Phagwara S.O-----Member 4.Sh. Satnam Dixit, ASPOs Phagwara Sub Division.-----Member

It may be brought in to the notice of all concerned.


Supdt. of Post Offices,
Kapurthala Dn.144601

Copy to:-

- 1-2. Postmaster Kapurthala HO/Phagwara HO
3. All the SPMs in Kapurthala Dn.
4. Inspector (P)Nakodar,ASPOs Kapurthala Sub. Dn. and Phagwara Sub.Dn.
5. Ms.Aarti Kumari, ASPOs(Hq) Jalandhar.
5. All the Dealing Asstts. in Kapurthala Dn.
6. P.M.G, Pb.Region, Chandigarh w.r.t his letter no. STC-R/18-38/07 dated 18.08.23
7. D.A.P Kapurthala
8. O/C.