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भारत सरकार, संचार मंत्रालय
डाक विभाग
कार्यालय चीफ पोस्टमास्टर जनरल, पंजाब परिमंडल-चण्डीगढ़-160017.

To

1. Postmaster General, Punjab West Region Chandigarh-160017
2. All Sr. /Supdt. of Post Offices in Punjab Circle/Punjab West Region
3. The Officer In-Charge, P&T Administration Cell, Army Postal Services Centre, PIN-900746, C/O-56 APO

B/E

No: STC/19-09/HSG-I(P)/2025

Dated at Chandigarh the 29 .09.2025

Sub: Circulation of Draft Circle Gradation List of HSG-I officials (Postal) corrected upto 01.07.2025 of Punjab Circle – regarding

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I am directed to refer to the above mentioned subject and say that preparation of Circle Gradation List of HSG-I(P) corrected upto 01.07.2025 of Punjab Circle was under consideration. As per the information gathered from Region Office/Division and extant provisions of DOPT relating to seniority while preparing Gradation list, Draft CGL of HSG-I(P) corrected upto 01.07.2025 has been prepared/attempted in the following manner:-

- i. Personnel serving in Army Postal Service have been placed appropriately and their date of joining is taken on the basis of officiating certificate issued by the Circle.
- ii. The seniority of promotee's is made on the basis of recommendation of a DPC as per due procedure. The seniority of promotee's assigned as 'fit', in the promoted grade shall be same as in the feeder grade from which they are promoted.
- iii. Where, however a person is considered as 'unfit' for promotion and is superseded by a junior, such person shall not, if he/she is subsequently found 'fit' and promoted, take seniority in the higher grade over the junior person who had superseded him/her.
- iv. SC/ST government servant on their promotion by virtue of rule of reservation Roster will be entitled to consequential seniority also. In other words, the candidate belonging to general/OBC category promoted through a later DPC will be placed junior to the SC/ST government servant promoted through earlier DPC, even though by virtue of the rule of reservation.
- v. According to the DOPT O.M. dated 08.02.2002, the DPC is to grade an officer as 'fit' or 'unfit' and the feeder grade seniority of the officer assessed as 'fit' would be maintained in the promoted grade.
- vi. The Hon'ble Supreme Court has categorically held that service rendered in the previous organization, does not count for determining seniority of the re-deployed surplus official in the recipient organization.
- vii. In case of complete exoneration in a departmental proceedings, the seniority of a suspended officer in the next higher grade is fixed as if he had been promoted in accordance with his position in the select list.
- viii. Seniority is to be determined based on the substantive post held by the official irrespective of the fact that such official has been allowed financial upgradation to the next higher grade in the MACP scheme.

2. All the Divisions are requested to circulate this Draft CGL among all the promoted officials and also intimate the requisite information those left blank in the Draft CGL to the Circle at the earliest. It is also requested to intimate the discrepancy, if any, found in the Draft CGL i.e. Name/Category/Date of birth etc.
3. All the concerned officials are also requested to go through the list and submit their grievances/comments, if any, to their Division concerned within 30 days of the issue of this letter. Representations in this connection should be examined and disposed of at the Division level. If any specific clarification is required on any obvious error to be rectified, Divisions shall forward those to Circle Office for necessary action.
4. If no reply is received within the stipulated period, it will be presumed that the concerned officials and Division have no comments on the Draft CGL of HSG-I(P) corrected upto 01.07.2025 and further necessary action to finalization of the CGL will be taken in the matter.

This issues with the approval of the Competent Authority.

DA/As above


सहायक निदेशक डाक सेवाएं (स्टाफ़)
पंजाब परिमंडल, चण्डीगढ़-160017

Copy for information and necessary action to:-

1. Assistant Director(MOD), Punjab Circle, Chandigarh for uploading the same on www.punjabpostalcircle.gov.in.

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DRAFT CIRCLE GRADATION LIST OF HSG-I (POSTAL) corrected upto 01.07.2025 in respect of Punjab Circle

Sr. No.	Name of the official Sh/Smt/Mrs	Community	Date of Birth	Date of appointment in the Department	Date of entry in PA Cadre	Date of Promotion in HSG-II Cadre	Date of promotion in HSG-I Cadre	Name of Division	Remarks
1.	Parshotam Dass	OC	01-May-1961	29-Nov-1981	29-Nov-1981	26-Feb-2007	14-May-2013	Bathinda	Granted HSG-I (NFG) (Retired on 31.05.2021)
2.	Harmesh Lal	SC	30-Sep-1961	18-Nov-1988	18-Nov-1988	19-Mar-2007	10-May-2013	Hoshiarpur	Granted HSG-I (NFG) (Retired on 30.09.2021)
3.	Veerta Dutta	OC	20-Jul-1962	18-Oct-1981	18-Oct-1981	27-Mar-2008	07-Jun-2013	Hoshiarpur	Granted HSG-I (NFG) (Retired on 31.07.2022)
4.	Ram Prashad (APS)	SC	04-Jun-1971	25-Jul-1992	25-Jul-1992	24-Mar-2008	15-May-2013	Hoshiarpur/ APS	Officiating Certificate issued w.e.f. 12.12.20 vide STC/10-08/NFG/2019 dtd 17.08.21 in HSG-I(NFG).
5.	Chaman Lal	SC	28-Apr-1964	03-Sep-1988	03-Sep-1988	01-Apr-2008	15-May-2013 (Notional Date)	Patiala	Granted HSG-I (NFG) (Retired on 30.04.2024)
6.	Naresh Bala	OC	02-Feb-1964	03-Sep-1988	03-Sep-1988	01-Mar-2009	15-May-2013	Chandigarh	Granted HSG-I (NFG) (Retired on 29.02.2024)
7.	Sushma	OC	16-Mar-1961	21-Oct-1980	21-Oct-1980	01-May-2012	13-Jul-2016	Gurdaspur	Granted HSG-I (NFG) (Retired on 31.03.2021)
8.	Rajinder Prasad	SC	14-Jun-1962	09-Oct-1982	09-Oct-1982	25-Apr-2012	07-Dec-2016	Chandigarh	Granted HSG-I (NFG) (Retired on 30.06.2022)
9.	Jarnail Singh	SC	02-May-1961	24-May-1981	24-May-1981	13-May-2013	01-May-2017	Chandigarh	Granted HSG-I (NFG) (Retired on 31.05.2021)
10.	Gurpreet Bedi	OC	08-Jul-1975	07-Oct-1997	07-Oct-1997	04-Aug-2015 (Notional Date)	30-Jun-2021 (F/N)	Ferozepur	Granted HSG-I (NFG)
11.	Dalip Kumar	OBC	26-Feb-1982	11-Dec-2005	11-Dec-2005	04-Aug-2015 (Notional Date)	30-Jun-2021 (F/N)	Bathinda	Granted HSG-I (NFG)
12.	Pritpal Singh	SC	07-Nov-1983	13-Dec-2005	13-Dec-2005	04-Aug-2015 (Notional Date)	30-Jun-2021 (F/N)	Kapurthala	Granted HSG-I (NFG)
13.	Sukhwinder Singh (PH)	OBC	22-Mar-1975	06-Jan-1998	06-Jan-1998	04-Aug-2015 (Notional Date)	30-Jun-2021 (F/N)	Chandigarh	Granted HSG-I (NFG)
14.	Manish Prashad	OC	08-Sep-1972	06-Oct-1997	06-Oct-1997	04-Aug-2015 (Notional Date)	30-Jun-2021 (F/N)	Amritsar	Granted HSG-I (NFG)
15.	Sameer Nagpal	OC	10-Sep-1974	06-Jan-1998	06-Jan-1998	04-Aug-2015 (Notional Date)	30-Jun-2021 (F/N)	Amritsar	Granted HSG-I (NFG)
16.	Purshotam Lal	OC	12-Mar-1975	07-Apr-1998	07-Apr-1998	04-Aug-2015 (Notional Date)	30-Jun-2021 (A/N)	Faridkot	Granted HSG-I (NFG)
17.	Lavish Kumar Garg	OC	17-Aug-1976	05-Oct-1999	05-Oct-1999	04-Aug-2015 (Notional Date)	30-Jun-2021 (F/N)	Ferozepur	Granted HSG-I (NFG)
18.	Manish Kapoor	OC	11-Oct-1976	09-Jul-2002	09-Jul-2002	04-Aug-2015 (Notional Date)	30-Jun-2021 (F/N)	Amritsar	Granted HSG-I (NFG)

19.	Raj Kumar	SC	03-Sep-1985	30-Mar-2005	30-Mar-2005	04-Aug-2015 (Notional Date)	30-Jun-2021 (F/N)	Bathinda	Granted HSG-I (NFG)
20.	Mahender Singh	OC	01-Jul-1978	11-Nov-2003	11-Nov-2003	04-Aug-2015 (Notional Date)	30-Jun-2021 (F/N)	Jalandhar	Granted HSG-I (NFG)
21.	Hardeep Singh	OBC	09-Apr-1987	13-Mar-2006	13-Mar-2006	04-Aug-2015 (Notional Date)	30-Jun-2021 (F/N)	Gurdaspur	Granted HSG-I (NFG)
22.	Narinder Pal	OC	05-Oct-1975	26-Jun-1998	26-Jun-1998	04-Aug-2015 (Notional Date)	30-Jun-2021 (F/N)	Gurdaspur	Granted HSG-I (NFG)
23.	Vinod Kumar	OC	28-Dec-1972	07-Oct-1997	07-Oct-1997	04-Aug-2015 (Notional Date)	30-Jun-2021 (F/N)	Gurdaspur	
24.	Manpreet Singh	OC	08-Mar-1977	06-Jan-1998	06-Jan-1998	04-Aug-2015 (Notional Date)	30-Jun-2021	Patiala	
25.	Bhisham Chander	SC	24-Feb-1976	05-Oct-1999	05-Oct-1999	04-Aug-2015 (Notional Date)	30-Jun-2021	Ludhiana (M)	
26.	Harjinder Kaur	OBC	01-Oct-1983	31-Aug-2004	31-Aug-2004	04-Aug-2015 (Notional Date)	30-Jun-2021	Chandigarh	
27.	Harjinder Singh Lehri	OBC	29-Nov-1975	16-Jun-1997	16-Jun-1997	04-Aug-2015 (Notional Date)	30-Jun-2021	Faridkot	
28.	Rashmi	OC	17-Oct-1983	13-Dec-2005	13-Dec-2005	04-Aug-2015 (Notional Date)	30-Jun-2021	Amritsar	
29.	Rajpal Singh	OBC	03-May-1970	11-Jul-1996	11-Jul-1996	04-Aug-2015 (Notional Date)	30-Jun-2021	Patiala	
30.	Jyoti Lamba	OBC	20-Mar-1983	31-Aug-2004	31-Aug-2004	04-Aug-2015 (Notional Date)	03-Jul-2021	Ferozepur	(Under deemed suspension w.e.f. 16.03.23)
31.	Parminder Kumar Joshi	OC	16-Oct-1971	05-Oct-1999	05-Oct-1999	04-Aug-2015 (Notional Date)	30-Jun-2021 (A/N)	Hoshiarpur	
32.	Sonika	OC	15-Mar-1982	13-Dec-2005	13-Dec-2005	04-Aug-2015 (Notional Date)	30-Jun-2021	Faridkot	
33.	Vinod Salgania	OC	16-Feb-1979	05-Oct-1999	05-Oct-1999	04-Aug-2015 (Notional Date)	30-Jun-2021	Chandigarh	
34.	Gurpreet Singh	SC	21-Oct-1981	14-Nov-2003	14-Nov-2003	04-Aug-2015 (Notional Date)	21-Jul-2022	Patiala	
35.	Birbal Pawar	SC	08-Mar-1962	09-Oct-1982	09-Oct-1982	04-Aug-2015 (Notional Date)	22-Jul-2022	Ludhiana City	
36.	Gaurav Batra	OC	22-Aug-1987	08-Aug-2006	08-Aug-2006	04-May-2016 (Notional Date)	31-Mar-2022 (A/N)	Ferozepur	(Retired on 31.03.2022)
						04-May-2016 (Notional Date)	07-Mar-2023 (F/N)	Faridkot	